

BOARD OF SELECTMEN – OCTOBER 1, 2012

I. Call to Order/Roll Call

Chairman Paul Salafia called the Regular meeting of the Board of Selectmen to order at 7:05 P.M. in the Selectmen's Conference Room at the Town Offices. Present were: Chairman Salafia-Y and Selectmen Alex Vispoli-Y, Brian Major-Y, Mary Lyman-Y, and Dan Kowalski-Y. Also present: Town Manager Buzz Stapczynski and Town Clerk Larry Murphy. The meeting was duly posted and cable-cast live.

II. Opening Ceremonies

Chairman Salafia asked for a Moment of Silence followed by the Pledge of Allegiance.

III. Communications/Announcements/Liaisons

The Town Manager made the following announcements:

- ~ Andover High School will host the Marching Band Preview on Sunday, October 7, from 1:00 P.M. to 4:00 P.M.
- ~ The Bancroft School Groundbreaking Ceremony will be held on Thursday, October 4th at Noon. A shuttle bus will be available from the Phillips Academy Skate Rink parking lot to take guests to the school.
- ~ The U.S. Marine Band will offer a free performance at the Collins Center at 3:00 P.M. on October 14th. Please contact Director of Veteran Services Mike Burke for tickets and to obtain a copy of Book IV – Heroes Among Us honoring Andover residents who served in the military.
- ~ The Veterans' Day Luncheon will be held on November 2nd. A special ceremony will be held on Veterans' Day, Sunday, November 11th, at the Spring Grove Cemetery to recognize the two new Veteran memorial sites there.
- ~ Upcoming Board of Selectmen agendas items: October 15th – IT update from CIO Paul Puzzanghera; November 5th – Tax Classification Hearing and an update on Finance and Budget Municipal Projects; November 13th – Mid-year Review; November 19th – Vote on CIP and December 3rd – Tri-Board Meeting.

Town Clerk Larry Murphy said the Presidential Election is just five weeks away, the deadline to register to vote is Wednesday, October 17th and the Town Clerk's Office will remain open until 8:00 P.M. that day. Absentee ballots are available at the Town Clerk's Office.

Selectman Lyman reported they will continue to work with the School Department on utilization of school facilities for the DCS and Youth Services Programs.

Selectman Vispoli thanked all those who participated in the EDC meeting last week which included a walking tour of downtown including the Town Yard. He said it was an excellent session and well attended. He also announced that the Mass Innovate Grant has been funded for \$4M, is a great opportunity for the Town and hopes the departments submit requests.

Chairman Salafia reported that he participated in two telephone conversations with the School Committee and Finance Committee Chairs to touch base on the agenda for the Tri-Board meeting in December which will include a review of the CIP and Revenue and

Expenditure estimates. He suggested the Board have a preliminary discussion before the December Tri-Board meeting.

Selectman Lyman also reported receiving a letter from a resident who lives on Chandler Circle, thanking and recognizing the DPW and Tree Department who worked very hard to resolve an issue on that street.

IV. Citizens Petitions & Presentations

John Pasquale, 47B Whittier Street, requested the Board use the full wording of items they refer to instead of acronyms (i.e. CIP – Capital Improvement Projects).

Susyn Lichtenberg, 3 Sioux Circle, alerted the Board to concerns with the proposed 40B Proposal at Rolling Green. She has gathered data from the meetings she has attended over the past year and spoke about the financial implications that will fall upon the Town and School if the development goes forward as intended. A traffic and safety report showed the development would add an additional 1500 daily trips to area roads and the Highway Report indicated the accident rate to be 2x the national average along the corridor of I-93 to Greenwood Road has five turning points within a half-mile radius. The proposed traffic light at Windsor Green will not help but will only backup traffic. The last meeting to discuss this proposal by the Zoning Board will be on October 11th.

Town Counsel Thomas Urbelis explained that under Chapter 40B the Zoning Board has power over every other board in Town. This project was filed about one year ago, a series of hearings have been held with the School Department commenting on school issues especially capacity and the Department of Public Works commenting on their concerns. The Zoning Board is coming close to a decision. The Town is not at 10% of affordable housing requirements. The 40B Housing Committee only cares about housing, not about the increase in school and town services.

The Town Manager said the Planning Division recognizes more traffic is coming into that area due to the expansion of businesses and they will be looking at how traffic can be improved from Shawsheen Square all the way up Rte 133 (Lowell Street) next week.

Ms. Lichtenberg suggested an approval with conditions or filing of an appeal be submitted to the Zoning Board until the traffic problems are worked out and feels the ZBA is looking for direction. Chairman Salafia said although the Board does not have any statutory standing to do this they recognize that safety is of paramount importance. The ZBA has the power to mitigate and the information to act accordingly. Attorney Urbelis said the Board could write a letter addressing their concerns to the ZBA which would make a powerful statement.

On a motion by Selectman Vispoli and seconded by Selectman Kowalski the Board voted 5-0 to draft a letter stating their concerns with the 40B Proposal at Rolling Green.

V. Regular Business of the Board

A. Presidential Election Warrant

On a motion by Selectman Kowalski and seconded by Selectman Vispoli, the Board unanimously voted to sign the Warrant for the Presidential Election to be held on

Tuesday, November 6, 2012.

VI. Consent Agenda

A. Common Victualler License

Selectman Major motioned to approve the request of MHF Andover Manager III LLC, d/b/a Residence Inn Andover, 500 Minuteman Road, Andover, for a Common Victualler license for use at 500 Minuteman Road, Andover. The license will be effective through December 31, 2012. The request has been reviewed and approved by the Town Clerk subject to the condition that all other requirements of the Town are met prior to the issuance of the license. The motion was seconded by Selectman Lyman and voted 5-0 to approve.

B. Appointments and Re-appointments

On a motion by Selectman Vispoli and seconded by Selectman Major, the Board unanimously voted to approve the appointments recommended by the Town Manager:

DEPARTMENT	POSITION	RATE	EFF. DATE
<u>TOWN CLERK</u>			
Randall L. Hanson	Pollworker – PT	\$8.25/hr.	10/1/12

VII. Work Session

A. Town Yard

The Board continued their discussion on the Town Yard with Acting Plant & Facilities Director Maria Maggio, Acting DPW Director Chris Cronin and Attorney Urbelis specifically on how to craft an RFP (Request for Proposal) for a land acquisition, land swap, as well as other scenarios. Attorney Urbelis suggested the Board think about the exact specific criteria they are looking for and suggested they conduct a market analysis of the current Town Yard property to determine its value. The Board talked about an upcoming meeting the Planning Division scheduled for Friday and advised the Planning Director what the expectations and scope of the meeting should be. The Board further discussed how to create the proper wording for the RFPs and talked about the criteria to be included. Three different RFPs will be crafted – one for the sale of land, one to acquire property and one for a land swap.

B. FY-13 Board of Selectmen and Town Manager Goals

The Board and Town Manager continued their discussion regarding FY-13 Goals. Selectman Major distributed “Talking Points” of the six categories summarized at the last meeting which included: Finance & Budget; Finance & Budget Longer Term; Construction Projects & Planning – Current; Construction Projects & Planning – Future; Organizational, Operational & Process Improvements and Community. The Board reviewed the draft of the goals and talked about consolidating them into a template, and discussed timelines and status updates.

VIII. Approval of Minutes

Selectman Lyman motioned to approve the Regular Meeting Minutes of September 10, 2012 as presented. The motion was seconded by Selectman Major and voted 5-0 to approve.

IX. Adjournment

At 9:50 P.M. Selectman Lyman motioned for the Board to adjourn from Regular Session and move to Executive Session to vote on Executive Session minutes from previous meetings and not to return to Regular Session. The motion was seconded by Selectman Kowalski. Roll Call vote: Chairman Salafia-Y, Selectman Lyman-Y, Selectman Major-Y, Selectman Vispoli-Y, and Selectman Kowalski-Y. The Regular Session was adjourned.

Respectfully submitted,

Dee DeLorenzo, Recorder